



# ADMINISTRATIVE NOTES

Newsletter of the Federal Depository Library Program

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October 31, 1991

## Change of Address For Council Member Plummer

Please note the following address change for Depository Library Council member Sioux Plummer:

Ms. Sioux Plummer  
Development Director  
KTOO FM & TV  
224 4th St.  
Juneau, AK 99801

Phone: 907-586-1640  
Fax: 907-586-4144  
E-mail: SUSKP@ALASKA.BITNET  
SUSKPCORCA.NASKA.EDU  
(INKRNET)



## Electronic Publishing System (EPUB) Provides Electronic Access to EIA Reports

The Energy Information Administration (EIA) has recently announced the availability of its Electronic Publishing System (EPUB) which allows access to data to many of EIA's statistical reports by the general public.

On shipping list 91-0472-P dated July 8, 1991, the brochure, Electronic Publishing System (EPUB) Quick Start Users Guide, was distributed to those depository libraries selecting item number 0429-T-24 under SuDocs class number E 3.8:E1 2. EIA has now provided user instructions, which are reprinted on the following pages. For an additional copy of the Electronic Publishing System (EPUB) Quick Start Users Guide, please contact:

National Energy Information Center, EI-231  
Energy Information Administration  
Forrestal Building, Room 1F-048  
Washington, DC 20585  
(202) 586-1181



## EPUB Documentation

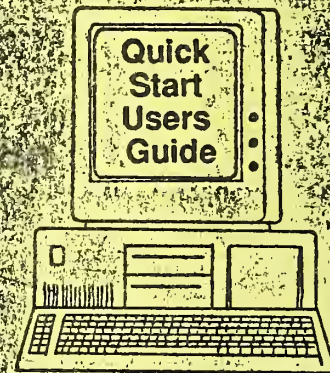
EPUB is a menu-driven, bulletin board type system, with extensive online HELP capabilities. Some users may find that they need only the QUICK START USERS GUIDE and the online HELP facility to effectively use the system. If needed, more extensive information may be found in the EPUB USERS GUIDE, which is available online from the EPUB system or from:

National Energy Information Center,  
EI-231  
Energy Information Administration  
Forrestal Building, Room 1F-048  
Washington, DC 20585  
(202) 586-8800  
TDD (202) 586-1181  
Hours: 8:00-5:00, M - F, Eastern Time

If you need help, or have questions concerning the EPUB system, call Technical Assistance at (202) 586-8959.

June 1991

## Electronic Publishing System (EPUB)



United States  
Department of Energy

Energy Information  
Administration





## Introduction to EPUB

EPUB is an electronic publication system maintained by the Energy Information Administration of the U.S. Department of Energy. This system allows the general public to access reports regarding the nation's energy concerns. This information may be accessed generally 24 hours a day by using a terminal or PC, with an asynchronous modem to dial into the system. (EPUB will automatically be taken down at 12 midnight, Eastern Time, for backup purposes.)



## Access Phone Number

- Asynchronous modem  
access: (202) 586-2557

## EPUB Configuration Information



Users must provide their communications software the following information in order to successfully access the EIA EPUB system. Consult your communications software documentation for information on how to correctly configure your software.

Once the software has been configured, start your communications software and dial up the EPUB system.

## Communications Parameters

BAUD RATE: 300-2400 bps  
DATA BITS: 8  
STOP BITS: 1  
PARITY: NONE  
DUPLEX: FULL  
TERMINAL TYPE:

ANSI  
ANSI-BBS } Examples  
VT 100



## Electronic Publishing System (EPUB) User Instructions

EPUB is an electronic publishing system maintained by the Energy Information Administration of the U.S. Department of Energy. EPUB allows the general public to electronically access selected energy data from many of EIA's statistical reports. The system is a menu-driven, bulletin board type system with extensive online help capabilities that can be accessed free of charge 24 hours a day by using a terminal or PC with an asynchronous modem. (EPUB will be taken down briefly at midnight for backup).

### CONFIGURING YOUR PC SOFTWARE

PC users must provide the following information to their communications software in order to successfully access the EPUB system. Consult your communications software documentation for information on how to correctly configure your software.

#### Communications Parameters:

BAUD RATE: 300 - 2400 bps

DATA BITS: 8

STOP BITS: 1

PARITY: NONE

DUPLEX: FULL

TERMINAL TYPE: *examples:* ANSI, ANSI-BBS, VT100

### ACCESS PHONE NUMBER

Once your communications software and/or hardware has been configured, you can access EPUB by dialing (202) 586-2557.

### USING EPUB

When a connection to the system has been made, some users may find that the menu-driven instructions and the online help capabilities will provide enough information to effectively use EPUB. If needed, more extensive information may be found in the EPUB Users Guide, which is available online from the EPUB system or from:

National Energy Information Center, EI-231

Energy Information Administration

Forrestal Building, Room 1F-048

Washington, DC 20585

(202) 586-8800

Hours: 8:00 AM to 5:00 PM Eastern Time, Monday through Friday

### EPUB ASSISTANCE:

For communications or technical assistance, call: (202) 586-8959, 8:00 AM to 5:00 PM Eastern Time, Monday through Friday.

For questions about the content of EPUB reports, call: (202) 586-8800, 8:00 AM to 5:00 PM Eastern Time, Monday through Friday.

### EPUB PROVIDES SELECTED DATA FROM THE FOLLOWING EIA PUBLICATIONS:

Weekly Petroleum Status Report, updated on Wednesdays at 5:00 PM

Petroleum Supply Monthly, updated on the 20th of the month

Petroleum Marketing Monthly, updated on the 20th of the month

Natural Gas Monthly, updated on the 20th of the month

Weekly Coal Production, updated on Fridays at 5:00 PM

Quarterly Coal Report, updated 60 days after the end of the quarter

Electric Power Monthly, updated on the 1st of the month

Monthly Energy Review, updated the last week of the month

Short Term Energy Outlook, updated 60 days after the end of the quarter.



United States Government Printing Office  
Washington, DC 20402

ASSISTANT PUBLIC PRINTER  
(Superintendent of Documents)

October 22, 1991

Dear Documents Librarian:

Recently, the Library Programs Service (LPS) was apprised that a volume of the United States Reports was defective. The issuing agency will provide a corrected version for distribution to depository libraries by the end of 1991.

Descriptive information on this erroneous publication:

Title:	United States Reports, volume 479
Shipping list #:	90-0086-P
Shipping list date:	February 7, 1990
Item #:	0741
SuDocs #:	Ju 6.8:479

I am requesting that you immediately withdraw this publication and **destroy it by any means that will prevent disclosure of its erroneous contents**. Thank you for your cooperation and prompt attention to this matter.

Sincerely,

*Wayne P. Kelley*

WAYNE P. KELLEY  
Assistant Public Printer  
(Superintendent of Documents)



## USGS Map Contact Point Changed

The responsibility for the Federal Map Depository Library Program at the U.S. Geological Survey (USGS) has been assigned to the Earth Science Information Office. Wendy Hassibe, Chief, Earth Science Information Management (ESIM) Branch, has been designated the Program Manager.

Please contact Ms. Hassibe for USGS maps never received, claims for all maps during the 60 day claim period, replacement copies for maps that are damaged in shipment, and for any additional information on USGS maps.

Wendy R. Hassibe  
U.S. Geological Survey  
509 National Center  
Reston, VA 22092

Phone: (703) 648-6887  
Fax: (703) 648-5939  
Bitnet: WHassibe@isdres.isd.usgs.gov.



## Explore the World in a MAP Depository Library

More than 700 Federal Map Depository Libraries across  
the U.S.A. can give you free access to . . .

- ☐ recreational, topographic, and thematic maps
- ☐ navigational and aeronautical charts ☐ and more.

Begin exploring this world of Government information!





## Photo Gallery: LPS Tour



Depository Distribution staff load incoming documents onto metal carts. Left to right are: Eldridge Beavers, Betty Boyd, Howard Murray, Eugene French, James Brevard, and Charles Hairston.

Deirdre Kpodo types new shipping list and item numbers into computer while Foreman Cornelius Greene observes.



Clara Williams puts documents into depository boxes.



*Photos by Jim Brown*



# ELECTRONIC CORNER

In response to requests for additional aids for staff and patron use of depository CD-ROMs, the **Electronic Corner** is reproducing some library-authored search guides for specific electronic information products. This issue contains the second of a 5-part set of instructions provided by Lynne Reasoner, Government Publications Librarian at the University of California - Riverside. Thank you, Lynne!

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## DoD Hazardous Materials Information System

### To logon:

1. Insert disc.
2. Choose 11 from the list of cd-roms.
3. When a title screen is displayed, tap the space bar. A search screen will be displayed next.

### To search:

1. If you do not see a search screen, press Control and S.
2. Fill in the search screen.
  - A. To change fields to be searched:
    1. Press tab. This places the cursor in the fields selection area.
    2. There are lots of searchable fields (see pages A-1 to A-5 in manual). PgDn to get to the field you wish, or type the field name in the highlighted box labeled "field".
    3. Highlight the field of Your choice. Press return.
    4. If you do not make a choice, press tab.

Note: Many of the records have nothing in most of the data fields. This suggests that searching the entire database would usually be appropriate.

- B. Type in the term you wish to search.
- C. If you wish to search more than one term, press return and fill in the next line of the search.



- D. When you have entered all terms you wish to search, tell the program to begin searching the database. Do this by pressing Control and B.
  - E. If you have made an error typing in terms, you may clear the search screen, before pressing Ctrl-B, by pressing F3 and then choosing C (Clear).
3. The program indicates it is working on your search by displaying "Searching ...". Numbers of hits flash on the screen and are gone. Try to watch these to identify terms for which there are no hits (so you can try another search). When the search is complete, the "Searching . . ." message disappears. The cursor moves back up into the search statement area.

#### **To view the results of a search:**

- 1. Press Control and O. (O for outline, not zero.) **Wait!**
- 2. Once results are displayed, choose one record by moving highlight bar to your choice. Press return or press Control and R. The document will be displayed.

#### **Reading records:**

- 1. Records are long. Use PgDn, PgUp, Home, and End keys.
- 2. You may press Tab to move to the word you searched. If the word appears more than once in the document, you may find the next occurrences by pressing tab. (To move backwards, press Shift and Tab.)
- 3. To go back to outline, press Control and O. Alternately, you can Press Control and N. This displays the next record. You can then: press Control and O (to return to outline), press Control and N (to get to the next record), or press Control and P (to get to the previous record).

#### **Continuing:**

You may:

- 1. Do another search.
  - A. Press F2. Choose C (Clear). **Wait!!!**
  - B. Press Control and S to get search screen.
  - C. Follow directions for searching.
- 2. Add on to your current search.
  - A. Press Control and S.
  - B. Add additional terms to the search screen. (Follow directions for searching.)

3. Exit.

A. Press F2. Choose Q (Quit).

B. A box is displayed. Program asks if you really wish to quit. Press return to move cursor to O.K. Press return again.

---

Contributions for this column of practical information and questions regarding issues and techniques for effective management of electronic technologies within the Federal Depository Library Program should be addressed to Jane Bartlett, **Electronic Corner**, U.S. Government Printing Office, Library Programs Service (SL), Washington DC. Phone: (202) 512-1003. Fax: (202) 512-1432.





# Sign up for free **Priority Announcement Service**

*and receive notices of*

## **Government Publications Available in CD-ROM and Other Electronic Formats**

Now you can find out about new United States Government publications in CD-ROM and other electronic formats—publications containing the latest regulations and data from Federal Government agencies—through a **NEW Priority Announcement Service**. This Service lets you know about new electronic information products as soon as they are published.

To get on this Priority Announcement mailing list, just fill out the request form below and mail it today!

### -----Priority Announcement Request Form -----

☐ **YES**

, please put me on your **FREE** Priority Announcement List (N-520) so I can find out about new publications in CD-ROM and other electronic formats issued by the U.S. Government and sold by the Superintendent of Documents Publications Sales Program.

PLEASE NOTE: If you have already asked to have your name placed on this list, please do not submit this form. You will receive these announcements as soon as they are issued.

(Please type or print. Thank you.)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, ZIP Code)

**Priority  
Announcement**

Mail this form to:

Superintendent of Documents  
Mail List Branch  
Mail Stop: SSOM  
Washington, DC 20401-9374

# SIGCAT Fact Sheet

The Special Interest Group on CD-ROM Applications & Technology (SIGCAT) is a free user group sponsored by the U.S. Geological Survey which is devoted to the investigation of CD-ROM technology and its myriad applications. This group provides an ongoing forum for the exchange of ideas, information and experiences on CD-ROM for the benefit of all concerned.

SIGCAT meetings are held bimonthly at various locations on the east and west coasts, often at the U.S. Geological Survey National Center in Reston, Va. The meetings typically run all day and are open to the general public at no cost. The format typically accommodates six to eight speakers, including live demonstrations of CD-ROM technology. The content of the meetings is aimed at providing the membership with updates on all aspects of CD-ROM as well as conveying the experiences of those both in and out of Government who are actually using the technology in real applications.

SIGCAT also serves as an umbrella organization for a variety of specially-focused groups. Membership in SIGCAT provides access to these additional groups, which currently include the following:

**SIGSOFT - Special Interest Group on Software**  
Chair: George Knapp - Geological Survey - 703/648-6823

This group is constantly evaluating new search software which is applicable to CD-ROM applications. A matrix of software products and their various functional characteristics has been created and is available to SIGCAT members.

**SIGLIT - Special Interest Group on Library Information Technology**  
Chair: Susan David - Library of Congress - 202/707-7159

One of the most promising application areas for CD-ROM is proving to be the library and information science environment. SIGLIT is very active in this arena and holds its own meetings in addition the scheduled SIGCAT meetings.

**SIGACE - Special Interest Group for the Application of CD-ROM in Education**  
Chair: Sheldon Fisher - Dept. of Education - 202/219-1699

Another active group is SIGACE which was formed to examine, review and demonstrate CD-ROM discs appropriate for use in training and education. Discs are available for demonstration at the Department of Education's Technology Resource Center in Washington, Dc.

**SIGSTAND - Special Interest Group on Standards**  
Chair: Mike Rubinfeld - National Institute of Standards & Technology - 301/975-3064

The ISO 9660 standard is now universal throughout the Federal Government and much of the private sector. There are several initiatives underway to extend this standard to better serve the UNIX and POSIX communities. There are also several initiatives addressing the interoperability of CD-ROM across computing platforms. SIGSTAND tracks all of these standards activities and provides SIGCAT members with updates as well as in depth information on developments in the CD-ROM standards arena.

**CDOWG - CD-ROM Data Origination Working Group**  
Chair: Maureen Prettyman - National Institutes of Health - 301/496-1936

Many organizations in the federal sector have now acquired workstations to allow them to perform in-house all of the operations associated with premastering a CD-ROM disc. CDOWG was established to network the people familiar with the operation and use of these workstations. The objective is to share solutions to common problems, useful techniques and other tips that are often vital to the efficient operation of these systems.

**SIGCLASS - Special Interest Group on Classified Applications**  
Chair: Duane Marquis - Department of Commerce - 301/261-8002

This working group serves as a focal point for agencies and organizations involved with the publication and distribution of classified information on CD-ROM.



The technology of Geographic Information Systems (GIS) is finding application in a wide variety of fields, from logistics to resource management. In most of these applications, large amounts of data are required to generate meaningful output. Since CD-ROM is able to provide this type of large data storage, it is natural to marry these two technologies. SIGGIS explores this combination of CD-ROM and GIS and serves as a focal point for information and applications.

**SIGTEAL - Special Interest Group To Expedite the Accommodation Law**  
Co-Chair: Robert Jaquiss - Tektronix Corporation - 503/627-4444  
Co-Chair: Tom Dennison - Todd Enterprises, Inc. - 703/379-2842

The objective of this group is to use CD-ROM to improve access to published works for the visually impaired, the deaf, and other physically disabled persons who use computers. The group will focus on issues related to the recently passed legislation which is intended to provide greater access to the job market for disabled individuals. SIGTEAL will provide a network of industry, Government, and disability groups to foster an exchange of information on problems that prevent full use of CD-ROM technology by the disabled.

**SIGSGML - Special Interest Group on SGML**  
Chair: John Oster - Oster Associates, Inc. - 301/838-1908

This working group focuses on the use of the Standard Generalized Mark-up Language (SGML - ISO 8879) to structure databases for optical delivery.

**CIAS - CD-ROM Index Architecture Specification Working Group**  
Chair: Cpt. Larry Schankin - U.S. Air Force - 617/377-2105

An effort is underway to look into the feasibility of developing the specifications for a neutral or common index for use with textual CD-ROM discs produced by the Federal Government. If such an index were available, organizations could produce CD-ROM discs complete with indexes that could then be read by a variety of retrieval software packages. This working group will serve as a focal point for information on the status of such a common indexing structure.

**The USGS Library/SIGCAT CD-ROM Compendium**

The U.S. Geological Survey Branch of Library and Information Services, in cooperation with SIGCAT, maintains a database of bibliographic information called the **USGS Library/SIGCAT CD-ROM Compendium**. This database contains information about those CD-ROM discs which have been produced by agencies and companies based on Government data. Information about this database can be obtained by contacting the Systems Section, USGS Library at 703/648-7047.

**The USGS Library/SIGCAT CD-ROM Compendium**

The U.S. Geological Survey Branch of Library and Information Services, in cooperation with SIGCAT, maintains a database of bibliographic information called the **USGS Library/SIGCAT CD-ROM Compendium**. This database contains information about those CD-ROM discs which have been produced by agencies and companies based on Government data. Information about this database can be obtained by contacting the Systems Section, USGS Library at 703/648-7047.

The CD-ROM Consistent Interface Committee (**CD-CINC**) was co-chaired by Susan David of the Library of Congress and Fred Durr of the National Information Services Corporation. The objective of CD-CINC was to describe, in a consistent manner, the basic functions inherent to contemporary search and retrieval software and to suggest a consistent set of terms for these functions. In addition, the committee suggested key assignments (where appropriate) that should be available to users of full text and bibliographic CD-ROM products. Finally, CD-CINC identified general guidelines for installing and exiting CD-ROM applications. The final report from CD-CINC has been submitted to NISO and is available on the SIGCAT BBS (see below).

**The SIGCAT Bulletin Board Conference**

The U.S. Geological Survey maintains an electronic bulletin board which contains a conference dedicated to CD-ROM. This BBS can be accessed by calling (703) 648-4168 or (FTS) 959-4168. The CD-ROM conference has an associated file area where programs and notices (including previous SIGCAT meeting recaps) are maintained. In addition, an electronic version of the CD-ROM Compendium is available for downloading.

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